

**MANILA COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting**  
**APPROVED Minutes of Special Meeting**  
**Thursday October 1, 2009**  
**Community Center, 1611 Peninsula Dr., 6:30 p.m.**

Key: Moved/seconded

**It is planned to record this meeting so that it is accessible by the public.**

**A. ROLL CALL, DETERMINE QUORUM.**

Meeting was called to order by President Dan Ihara at 6:30 p.m.

Roll Call: Present: Shelley Lima, Dan Ihara, Charles McDaniels, Michael Fennell, Joy Dellas

**Quorum present**

**B. CONSENT CALENDAR:** (Items may be pulled for future consideration) – Amendments or corrections should be received in writing prior to approval.

**None**

**C. PUBLIC INPUT / PETITIONS / ANNOUNCEMENTS**

*The public is invited to present petitions, make announcement or provide other information to the Board that is relevant to the scope of authority of Manila CSD. The Board may uniformly impose a time limit of 3 minutes to individual presentations to assure every subject is heard. By public law, the Board cannot take action on items not on the agenda.*

**Director Ihara opened Public Input and hearing none, closed Public Input.**

**D. SPECIAL BUSINESS** (explanation of process): Have a copy of complaint , but person is not here , we will present as best we can – read Item 1 aloud

1. **Receive for discussion and possible action:** Manila Park and RV Camping Complaints:

a. (Time Specific 6:35 pm) Complaint regarding Manila Park Frisbee Golf.

i. Summary of complaint: viewing of photos of trees (by complaint submitter)

Director Ihara directed GM Drop to introduce the complaint and asked Director Lima to read the complaint aloud.

GM Drop – this formal complaint was received at the last BOD meeting.

ii. General Manager’s Report regarding Manila Park Frisbee Golf Complaints, including but not limited to damage to trees.

GM Drop – the district can create ordinances but do not have police powers; we would need to call the sheriff to enforce them. He introduced Drew Redden, President, Par Infinity to discuss the tree damage.

Redden - he spoke with a biologist, who is a member in the club: there is damage to the trees. Myrtlewood, the trees damaged, is a pretty hardy tree – in view of biologists, if Myrtlewood is not completely girdled they should not be in danger of disease. Now trees are more exposed due to blackberry removal; which he added was good for the park. Ways to mitigate the damage: possibly redesign the course, being careful to avoid tree damage, planting more Myrtles, identify the trees and protect them using netting and posts, as in Golden Gate Park in San Francisco (some vandalism of protection has occurred there), or even posts in front of the trees without netting can work. Barriers could be cushions, rubber or otherwise around trees, or slats of wood wired around trunk of tree. The posts can be on the tree or just away from the tree. There could be a concern that the protection would take away from the beauty of the park. Even without

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mitigation, the trees could survive. The biologist he spoke with regarding the damage to Myrtlewoods was Jim McIntosh, of Cal Trans, who consulted with colleagues and HSU biologists.

iii. Discussion by Board of concerns and issues.

Director McDaniels – asked if people with disc club would take on the cost of protecting trees and planting trees, as disc players will move on, but the people of the community will always be here Redden – that could be a possible use for donation of \$90 collected in the park donations box the past two months; he is allowed to speak for club for any non-binding mitigation – in a non-binding way he suggested the club could help with any work this park needs. He is more than 100% positive the club will be helping to work on that; invited BOD or GM to help with the process of determining what is needed.

Director Lima – would your group be willing to participate in a fund raiser out at the park?

Redden – thinks that would require Par Infinity BOD approval - he feels it would be a good idea.

Director Ihara – recognized some public members to ask questions of Redden.

Linda Lee – how many trees are damaged, about 7 or 8? Prefers redirection of course, and thinks Manila's gardening club would like to participate: dune fencing could work, and is willing to help.

Redden – Par Infinity has a track record of helping out a disc golf parks.

Robert Rose – aren't some willow trees damaged also? What is the impact on willow trees; probably can't kill them.

Redden – not sure; agrees willows are hardy - somehow avoiding the impact of the disc into the bark could be the answer.

Rose – what is the cost? He hasn't seen the damage himself, and could we open the concession stand to sell pop to make money for this?

Director Lima – first met Drew during the women's disc event, Goddess Games, and she approached to see what would be the effect to open the stand - probably only be a few hours and wouldn't profit a lot. The group already had bagels, etc. for participants to eat for free. It would take a lot of manpower and volunteer hours to do that.

GM Drop – years ago when disc golf course was first installed, it was scheduled to close in winter and pull baskets. Personally it is popular and he would like to leave it open. There is some dune fencing left to use.

Redden – was proposed to close during winter when waterlogged, but hasn't been an issue the past few years.

Sven Kahle – was at the original meeting for disc golf: there was supposed to be a 1 year review with an adaptive management style. The Par Infinity group promised to be pretty much responsible for impacts, but that has been minimal because it hasn't been asked for due to lack of a review process. He is very aware of the park condition as a neighbor of the park.

Lee – was there today – it looks beautiful, feels safer to walk in park now.

Sven Kahle – review process needs to be addressed: areas of trampling, desertification, climbing of trees - need to be honest with what is happening, and it needs to be put down on paper what needs to be done.

GM Drop – supports disc golf; when mankind builds things there is an impact. He would like to see discussion about how to minimize that impact.

Director Fennell – are the trees part of the obstacle course?

Redden – short answer, yes; more of a land usage issue: when setting up the course, there was a limited amount of space while deferring to rugby; basically it was limited to the perimeter of the park.

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Director Fennell – seems easy for people to be hit - is it common for walkers to watch out or be hit?

Redden – it is common to have a multi-use park; it is somewhat unavoidable for walkers to encounter disc golfers, but the track record for injuries is good. Cooper Gulch, for example, has had a very low incidence of injuries.

Director Fennell – any other solutions that may not be out there? Is visualizing solutions for those of us who want to view the beauty of it – would rather see trees be damaged and survive rather than an artificial solution. Also doesn't want to settle on some ugly wrapping.

Director McDaniels – thinks we should have a biologist come in once a year or every other year.

Redden – apologized that the biologist could not be at the meeting.

Director Lima – it is beyond the scope of duties for the park caretaker to enforce the ordinance; wish people would understand she is not a policeman. Encouraged those affected by behavior to call the Sheriff.

Director Dellas – walked around today and did see some garbage - it may have been left by rugby players, but doesn't see them being mentioned. Thinks the park looks good. Land use issues are a struggle – there are all different ideas of what parks are for. She is in favor of disc golf. Would like a show of hands of those against disc golf course attending the meeting.

Sven Kahle – in favor of a process where people do what they say, i.e., hold the reviews and act upon them.

Director Ihara – this is a case of good use of the park - interested in having a review, annual or semi-annual, and having a biologist in. Concerned about urination in the park. Would like to have public testimony on that issue. In favor of Ad Hoc committee that would manage the park and keep tabs on it.

iv. Public testimony.

Director Ihara – opened public testimony on this item.

Jonda Fike – been community member for many years – where is the complainant – why can't we address him?

Director Ihara – he was unable to make meeting, not his fault, due to BOD scheduling meeting when he is out of town.

Kristin Dunlap – goes to parents group – starting disk golfing about 2 years ago, likes to go to Manila since it's not hilly or dangerous. Coopers Gulch is sketchy due to the homeless congregating there. Noticing lots of families at the park, maybe put a restroom stall over by the bay - hasn't seen any public urination.

Rose – walks park once or twice a day; never been hit with a disc, in fact people throwing will wait until he walks by, just about every one is very polite, it's a good game.

Amber – has lived directly in front of the park for ten years, is in park three times a day minimum. Finds disc golfers are friendly, rugby players also cause desertification, keeps bad element out to have disc golfers present, never has seen urination in public.

Maggie Fox, park caretaker – had a problem with fencing being knocked down by people climbing over it, so she contacted Par Infinity and they repaired it and installed gates - took care of the problem. She has personally only seen 1 case of urination, hasn't seen any trees falling down or dying from gouges.

Lee – park is getting a lot of use, players were very courteous, do golfers say "fore" before throwing?

Redden – yes

Lee – surprised to see the BOD having a special meeting at all about something like this it is costing the ratepayers money.

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Director Ihara – normally the process is that there is a complaint brought to the GM after verbally talking with the GM about a problem. This complainant, Clyde, went directly to the BOD which was circumventing the process somewhat.

Lee – do we have to call a special meeting to handle complaints?

Director Ihara - we had promised a town or special meeting for this topic last year.

Lee – likes how notification of the meeting was put on the bill, but thinks it may have not been advertised very well otherwise.

Redden – thanks to Maggie for explaining some history of the club's help; great to have neighbors who care. He works with at-risk youth and brings them to enjoy the park regularly, because it is a flat park it is good for younger players; wouldn't try to bring these youth to a place where there is drinking, drugs, and public urination

Amber – has lived for 12 years right across from the park - in past few years has felt safe enough to enter park with children. Would rather deal with public urination than people passed out, possibly dead, in the back of the park near the bay, or see potato chip bag than the IV needles she has previously seen. Is it possible to put out signs in the back of the park to direct people to the restrooms? Shouldn't put this on the caretaker as she has much to do.

Ann Marie – lives right by park for six years, and says good morning to park users. It is so delightful to see disc golfers, feels safer there for the first time. Maybe more trash cans, sign to use restrooms. Is from Europe where people do like to urinate in the open, used to see that as children and didn't pervers her.

Tom Jones – first one in park every single morning for the last three years, picks up all the paper, it's all good.

John Sarico – this park is in Clyde's backyard; he has nothing against Frisbee golf. Should approach him with your concerns – he is known as Oak. He wanted to show the gouges in trees and explain how insects enter. He's out falling trees.

Lee – maybe not unreasonable to consider two bathrooms for an eleven-acre park, maybe we could share the cost of this with disc golfers.

Amber – would rather have netting than to revert back to park before disc golf.

Arlis Fike – has lived here 47 years, never really went to the park much before disc golf, now plans to retire and travel the country to play disc golf – it is a passion. There are people from PDGA who plant trees; if trees are destroyed new ones can be planted. Has personally taken two trash cans to the park from his house. More people are getting interested in the park – has a new playground.

Ann Marie – increase in disc golf is happening, monitoring would solve problem of complaints, has seen soil moved around trees – move course as necessary.

Redden – at Cooper's Gulch there hasn't been much done, due to trees not dying – there are eight courses in this vicinity with more trees than our park – it does scar the trees.

Sarico – in Huntington Beach they used a white paint to seal dings so bugs can't get in.

Director Ihara – invited more public testimony on this item and hearing none closed public testimony.

v. Discussion and possible action by Board.

Director Ihara – discussion based on prior concerns brought up by BOD.

Director Lima – recommended engagement with Par Infinity to develop an annual review process with input of biologist, appreciates their willingness to step up and mitigate.

Director McDaniels – like to see an annual biologist review, extra portable potty at far end of park – maybe a concrete tank to be pumped and a concrete building – someone may knock over plastic one. Put out more trash cans.

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Director Fennell – would Par Infinity be willing to put in trash cans and take care of removal of trash? Every little bit we can relieve our district of the cost would help. Like a certified arborist to give an opinion on the trees which may result in action taken. Instead of bathrooms, put a fence people could go behind the fence by the bay.

Director Lima – agreed with Michael about the practicality of having porta potties, if there was an event, tournament, rugby game – district should implement this requirement for those wishing to hold dates for tournaments. Would like to see an annual fundraiser, possibly incorporated into the Labor Day picnic or other event. In favor of doing fundraising in cooperation with Par Infinity and community.

Director Dellas – who is going to pay for a biologist, arborist? Maybe someone from HSU might be willing to do a project – toilet is too much money. Too much to ask Par infinity to take out trash – looks as if they are a park patrol in a way for free. Perhaps a “take it with you” policy – didn’t see too much garbage there today. Would like to see the Issue of managing the park and community center a combined effort – would prefer an overall approach to managing them.

Caretaker could list any issues about the environment in their weekly report

Director Ihara – in favor of having review in the spring after the winter season to see if trees have rejuvenated, as well as a year from now to see how things are going on. GM – should be aware of the state of the park and frisbee golf, could be sign that directs use of restrooms and trash cans. Like to see a way for public to give input to Maggie – she could report to GM on monthly basis.

**Director Ihara/McDaniels – moved that BOD would resolve to have a review of the trees in the spring, approx 6 months from now. The GM will add care of trees and frisbee golf as one of his responsibilities. Procedures be made to address the urination problem and other issues such as trash cans. Thank frisbee golfers and we will work with them to fundraise. GM will write a letter to thank Clyde Holcomb, and letter to Par Infinity regarding fundraising.**

**Director McDaniels – (friendly amendment) require a porta potty for large events**

Director Fennell – disagrees with letter to complainant, that urination is not necessary to include  
Director Lima – agrees that urination should not be included in motion

Director Dellas – thinking a simpler motion would work, i.e. Dellas – amended motion to be replaced with: **Annual walk through and review of disc golf course by GM and par infinity representative to assess environmental and any other related issues.**

**Amendment VOTE – Motion Passed Unanimously**

**Director Ihara/McDaniels moved to implement an annual walk through and review of disc golf course by GM and Par Infinity representative to assess environmental and any other related issues.**

**Motion VOTE - Motion Passed Unanimously**

BREAK (if time allows)

Director Ihara announced a break at 7:40 p.m.

Director Ihara reconvened meeting at 7:54 p.m.

b. (Time Specific 7:15 or as soon thereafter as possible) Complaint regarding  
RV Camping

i. Summary of complaint: viewing of photos (by complaint submitter)

Director Lima – read RV complaint – item 1b in packet in summary from the GM Report

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GM Drop – RV park was problematic 1-2 years ago – report attached to packet describes action taken, have reduced site to comply with permitted size, apparently that is not enough, current complaints may revolve around the fact that Manila attracts homeless and drug users around the RV park.

Rose – there was a petition presented on behalf of residents on Mill Street. It is not improving our park if we have to look at the homeless camping there; was told recently that someone was selling drugs out of the RV park. A homeless person told Rose he moved here because it was easier to get medicinal marijuana that he purchased from a camper. We shouldn't have drug dealers next to a playground. Knows there will be drugs in Manila, but we shouldn't invite them in. This is not an RV park – it is a homeless camp – they go somewhere else when time is up and come back again.

- ii. General Manager's Report re: including but not limited to successes/issues at other RV facilities, price comparisons

GM Drop – (report on file) There is a distinction between private and government-run RV parks – Manila RV park is considered part of "The Loop" – a small group of affordable sites used year round by people who live in their vehicles (or homeless.) The county has reduced stays due to health reasons to 3-7 days. After talking with operators of private RV parks, finds they invest monies to make it nice - we don't have a lot of money to develop. Could change the cost, length of stay, year of vehicles: could impact the income. We can't close it without repaying the monies granted to open it. Gm would need to find out how much it cost to build it, might be waivers or exclusions he could find. Hopes to find ways to correct the problems.

Director Ihara – currently how much and how long is the stay?

GM Drop – \$20 per night, 10 days – report quoted average prices – every RV camp located in a city pays a 10% occupancy tax.

Director McDaniels – how much to cost if closed down?

GM Drop – due to poor record keeping it could take time to add up the cost. Most of the grant money was spent on tennis courts, very little on the RV park - somewhere between \$9,000 - \$20,000.

Director Lima – in favor of limiting stay according to health reasons.

GM Drop – was told by an RV sales person that without showers available at the RV park, three days was the recommended stay due to dump station needs, same as Clam Beach.

- iii. Discussion by Board of concerns and issues.

Director Fennell – agrees with Director Lima and GM Drop – to shorten maximum stay, raise prices, enforce rules about behavior, would like to hear more testimony from public about behavior of RV campers.

Director Lima – knows there has been a long history of drug use in Manila, not as in-your-face as it used to be, community has been working on that. How do you determine who you are going to let come into your community? Need to get over aspect of deciding who is welcome based upon their car. Is the issue that we hate the homeless, cars, drugs; consider lifestyles, too. Granted, want it to be safe, and park to be utilized that fits needs of consumers. Community feels proud to have that RV park in our community.

Director Dellas – noticed a 50 cent charge for showers at Samoa boat ramp.

GM Drop – they are coin operated.

Director Dellas – would be nice if what we had was upgraded, placed on website. We could find a way to let them have a dump station and a shower – could work toward providing that in the

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future – wouldn't mind seeing more sites, is a homeless issue – seems like two homeless spots for our community of 1,000 seems fair.

Director Ihara – presented questions for Rose and Fox –

To Rose – you say this is a homeless encampment? Is there an encampment separate from the RV park?

Rose – they are just living there in the RV park.

To Maggie – is there a problem with someone selling drugs?

Fox – I have not seen people doing this – if I did I would address it. I know there are drugs out there, so many people have 215s now.

Director Lima – this county invites homeless people to come here, in every town they are building places; there is no way to avoid it – its a part of the way things are; some choose, others have to live this way. The hard drugs is more of what we're talking about now – assumes most of us see marijuana use as low on the scale of drug use. Of concern would be a suspicion of families with children staying in the RV park selling drugs to be reported.

Director McDaniels – help to have the sign up to state that safety checks will be called.

Fox –has done welfare checks.

Director Ihara – should there be signs posted for other things?

Fox – I am a mandated reporter and have called, signage isn't necessary – it's pretty common knowledge.

Director Ihara – in favor of small increase and move to 7-day stay, review after one quarter for financial impact, would like public to give input to Maggie which she gives to GM.

Fox – Easier to make change in \$5.00 increments.

Director Dellas – thinks \$20 is reasonable, doesn't seem like the time to be increasing things, already a tough enough time, already costs \$600/mo. if could stay for entire month.

Fox – campers can dump for free at Blue Lake Casino, a place on Giuntoli Road, a location in Eureka it might cost \$5.00 – campers can park for free at Blue Lake Casino for three days.

Director Lima – an inability to dump waste is a concern - seems like a three-day stay would be best

Fox – we have restrooms, a shower available at Samoa is nice, large, with two heads.

Rose – not against homeless, took one out of the camp and is renting to them still. What he is against is what they are doing in the park. The residents of Mill Street do not want this in their backyard; not a homeless camp or drug dealing.

Director Ihara – how many signatures were on that petition.

Administrative Assistant – more than 70

iv. Public testimony.

Director Ihara – opened public testimony on this item.

Melanie Rieke – has lived eight years next to park, it's down to only two sites; ridiculous to call it an encampment. Fee of \$20 seems high – how does that compare?

GM Drop – we are third from the lowest in our area.

Amber – doesn't think issues are specific to the RV site. A step away from being in the campground herself – would be grateful to have it. Sees drug users at the abandoned market. Doesn't think we should raise fees

Sven Kahle – was at the first meeting for the RV park - original intent was to provide a place for RV campers, people moving through town, visitors; he wouldn't put up a relative there. Can testify that there has been ongoing drug dealing there – they were clever, but it has happened.

Three to five-day stay would be more in the spirit of what it is there for. Make it good to encourage the type of use it was intended for. Regarding porta potty for events – he has

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observed a steady stream of people walking to the south end of park to urinate. It's gotten a little better since it's been cleared, but the lane smells sometimes.

Redden – in regular use of park he doesn't feel threatened by the RV camp; it has a self-contained feel to it. Wouldn't recommend someone to stay there because there are so many more beautiful places to go, such as Samoa, due to the bay view, which is more attractive to people. Possibly moving the site closer to the water, allowing a beach view and access might change that.

Jonda Fike – if it did get closed down, what would we use the property for?

Rose – plant flowers and make it pretty. It's not even in compliance with the grant - did you look at the picture of what it is supposed to look like? Make it nice. Change stay to three days, the type of trailer allowed, etc.

Nancy Ihara – gave Dan letter to submit – she also was involved in the beginning. There was an expectation that people traveling through the area would like to stay there. Suggests forming an Ad Hoc Committee to look at better landscaping, utilizing a group of people to put in the effort to make it look better.

Melanie Rieke – volunteered to be on Ad Hoc Committee.

Nancy Ihara – knew a bright, caring woman who lived there once.

Salena Kahle – could mitigate for damaged Myrtles and plant them around the campground, has worked with homeless who have utilized the RV park as a stepping stone. We need to be aware of what it is, not be discriminatory, address the behavior rather than be discriminatory. Expects behavior and not car to be the issue. Would be fairly simple to install a shower in the bathroom with a floor drain – hot water heater there already.

Director Ihara – if moved to seven days from ten days; what about three days?

Fox – they know when their time is up, whatever you want for length of stay.

Director Ihara – do you check for containment?

Fox – when I first started it was tent camping also; that's why we have bathrooms.

Director Ihara – are there many requests for car camping?

Fox – yes, I tell them we can't do that; it's against the law.

Sarico – made remarks about the types of vehicles in the RV park.

Redden – thinks Manila is a beautiful park and place to be; agrees with beautifying the RV park like the rest of the park.

Arlis Fike – thanks BOD for recognizing when public has a complaint, moving it down to three days might slow down the problems – good to know when I have a complaint it would be dealt with.

Rose – we have made a lot of strides on this to clean it up – shouldn't stop now. Manila used to be a mess, people are starting to come here and do things, lets clean up our act so more people will come.

Director Ihara – invited more public testimony on this item and hearing none closed public testimony.

v. Discussion and possible action by Board.

Director Fennell – people in Manila have changed - been here over 20 years – now sees people walking, exercising; a good healthy attitude in Manila.

**Director Fennell/Lima moved to shorten the length of stay by half, from ten to five days.**

Director Ihara – friendly amendment of landscaping and Ad Hoc Committee.

Director Fennell – not in favor of committee, thinks GM can handle the BOD's directions to enforce the rules.

Director Ihara – will make separate motion regarding Ad Hoc Committee for landscaping.

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**Vote – Motion Passed Unanimously**

**Directors Ihara/Lima moved to form Ad Hoc Committee for landscaping to include Melanie and Nancy and others the GM approves.**

BOD Discussion

Director Dellas – a group got together, working with the GM, to landscape the Community Center and it went well. In support of the garden club to do this, but doesn't think forming an Ad Hoc Committee is the way to go. May be done in conjunction with advertising at the office to join a community garden club.

**VOTE: Ayes: Lima, Ihara Nays: Dellas, McDaniels, Fennell**

**Motion failed**

**E. INCOMING COMMUNICATIONS:**

**None**

**F. DISCUSS FUTURE AGENDA ITEMS:**

**None**

**G. ADJOURNMENT**

*A request for disability-related modification or accommodation, including auxiliary aids of services, may be made by a person with a disability, who requires a modification or accommodation in order to participate in the public meeting, by contacting the Manila CSD General Manager at least 24 hours prior to commencement of the meeting*

Director Ihara - announced vote to adjourn meeting.

**VOTE: Motion Passed Unanimously**

**Meeting adjourned at 8:51 p.m.**

Respectfully submitted by Norma McClary, MCSD Office Administrative Assistant

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Signed by MCSD BOD Secretary Shelley Lima

\_\_\_\_\_  
Date

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