



# MANILA COMMUNITY SERVICES DISTRICT

## Minutes of Regular Meeting Thursday May 16, 2019

**Key = Moved/seconded, \*\*\* = Unless otherwise noted, all absences due to FPPC regulations regarding possible conflict of interest due to the proximity of personal residences to District property**

**ROLL CALL, DETERMINE QUORUM:** Toning, Osborn, Bramlett, Muniz and VanderMeer present. Staff Christopher Drop present.

**APPROVE AGENDA:** *No amendments to the agenda.*

### **PUBLIC INPUT / PETITIONS / ANNOUNCEMENTS:**

*A member of the public commented on RVs and transients.*

### **BUSINESS ITEMS:**

**1. Adopting Rosenberg’s Rules of Order** for meeting procedures. (VanderMeer)  
*Osborn/Toning to adopt Rosenberg’s Rules of Order. Vote: 5-0*

**2. Receive for discussion and possible action:** Amended Lease for RCM (staff/committee)  
*Muniz/VanderMeer to approve RCM Lease as presented Vote: 5-0*

**3. Receive for discussion and possible action:** Humboldt Bay Oyster Co. Lease of approximately 5 acre tidelands APN: 400-181-006-000 (staff)  
*Item continued to June*

**4. Receive for discussion and possible action:** MCC Sign quotes/options (staff/committee)  
*VanderMeer/Osborn to approve sign as depicted on R/H of staff report. Vote: 5-0*

### **CONSENT CALENDAR:**

**5. Approve Draft Minutes of April 18, 2019**

**6. Approve Bank Reconciliation**  
*VanderMeer/Muniz to approve consent calendar. Vote: 5-0*

### **REPORTS:**

**7. Director/Committee Reports:** *VanderMeer reported on the PCC.*

**8. Staff Reports:**

### **INCOMING COMMUNICATIONS:**

**FUTURE AGENDA ITEMS:** *Draft Budget FY 2020, letter re: dredging (Toning), Tidelands Lease*

### **ADJOURNMENT:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Danielle Muniz, Board Secretary

\_\_\_\_\_ Date: \_\_\_\_\_  
Jan Bramlett, Board President